

## Beckingham Parish Council

### Minutes of the Parish Council Meeting Wednesday 8<sup>th</sup> January 2020

**Present:** Cllrs L Tatton (as Chair), P Wells, S Toomer & A Smith  
Terry Brown/Parish Clerk

Minute	Action
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#### 20/001 Public Time

None

#### 20/002 Chairman's Announcements

Cllr Tatton thanked all in the Village who contributed to making the Christmas festivities a great success.

#### 20/003 Apologies for absence

Cllr A Brewer & District Cllr Mary Green

#### 20/004 District and County Councillor Time

None.

#### 20/005 Members' Declarations of Interest.

None

#### 20/006 /1 Approval of the minutes of the meeting 20<sup>th</sup> November 2019.

The minutes were approved unanimously and then signed by the Chairman.

#### /2 Approval of the minutes of the meeting 27<sup>th</sup> November 2019.

The minutes were approved unanimously and then signed by the Chairman.

#### 20/007 Matters outstanding from previous meetings:

##### /1 to review progress on the Playing Field development

Cllr Tatton confirmed that a site visit by the Woodland Trust had taken place on Wednesday 27<sup>th</sup> November attended by Cllrs Tatton, Brewer and Wells.

Action from this is dealt with as 20/011/3

##### /2 to review progress on the A17 safety

Cllr Tatton reviewed the email 16/12/2020 from Graeme Butler (LCC Road Safety Manager) detailing the results of the most recent survey in November 2019 of A17 traffic volumes and speeds and confirming that funding would now be sought for feasibility studies of possible improvements.

The Clerk was asked to respond reminding Graeme Butler of a recent pre-Christmas fatality on the A17. Action Clerk.

#### 20/008 Correspondence

<b>Emails:</b>	22/11/2019	Cllr Mary Green re A17 Speed reduction
	26/11/2019	Central Lincs Local Plan re Village check
	2/12/2019	Woodland Trust re survey and quote
	19/12/2019	Lincs CC re grass cutting amendments
	19/12/2019	Lincs CC re grass cutting amendments
	Noted:	

## 20/009 Planning

### 19/1683/HOUS Tailors Cottage 5 Chapel Street Beckingham

Removal of existing outbuilding (poly tunnel), erection of garden office/hobby room, addition of wooden trellis to external garden wall, replacement rear upvc door with timber framed double doors and removal of internal breeze block stairwell wall to replace with reclaimed timber beam and post.

The meeting tabled a favourable view of this application.

### 19/1171/FUL The Farm Sutton Road Sutton-cum-beckingham

Alterations to and change of use of existing family pool to allow use for private swimming lessons:

Permitted

Noted

## 20/010 Committees

### Village Hall:

Cllr Tatton reported on current improvements which included PAT testing and the fitting of a new dartboard.

He also reported on a continuing good flow of recent bookings such that funds showed a healthy surplus.

### Village Hall Improvements Working Group

Cllr Wells tabled the minutes of a meeting of the Group on 26<sup>th</sup> November 2019 (see attached) at which the consultant outlined a number of ways forward at the design stage and the associated costs of each.

The Councillors agreed with the option recommended by Cllr Wells and this is to proceed with funding authorised by 19/125/1.

The Clerk was reminded to seek advice on access arrangements.

Action Clerk

### Play Park:

Cllr Wells reported no immediate concerns.

### Village fete:

Cllr Toomer confirmed a new date for the 2020 Fete to be 18<sup>th</sup> July with a format based on the successful 2018 event.

Cllr Toomer confirmed the Village Fete Group's membership to be himself, Ann and Rob Gibbons, Wendy Williams and Rosemary Blakely.

## 20/011 Matters for Discussion

### /1 to approve the 2020-22 grass cutting tender

Cllr Tatton reviewed a draft and some amendments were made.

The meeting **resolved** to approve the updated 2020 LCC contract, changed as a result of a recent NKDC policy review.

The final tender approval was deferred to the February 2020 meeting to await a better map to be provided by the Clerk

Action Clerk

### /2 to approve a financial provision for the Play Field development

The Parish Council **resolved** to transfer the KNOT reserve funds to meet the costs of 20/011/3

**/3 to approve the Woodland Trust quote for the Play Field**

After a considered review the Council **resolved** to approve acceptance of the quote from the Woodland Trust of 27/11/19 for the planting of the Playing Field.

Action Clerk

**/4 Bugle copy date**

The clerk reminded the meeting of the date for copy of the next March 2020 Bugle as 14<sup>th</sup> February 2020.

**20/012 Finance**

/1 the following payments were approved:

J Daubney	re grass cutting	£1195.00
T Brown	re salary 3 <sup>rd</sup> qtr.	£412.80
T Brown	re payee 3 <sup>rd</sup> qtr.	£103.20
T Brown	re Payroo salary processing	£18.00
P Wells	re Xmas expenses	£98.75

/2 Bank balances at 26/11/19 were confirmed as:

Money Manager (Deposit)	£6802.42
Community Account (Current)	£8830.65

**20/012 Date of next meeting**

Wednesday 19<sup>th</sup> January 2020 at 7pm

The meeting closed at 8.40pm

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# BECKINGHAM VILLAGE HALL IMPROVEMENTS

## WORKING GROUP (WG)

Minutes of 2nd Meeting held on 26<sup>th</sup> November 2019

At 1 Hillside Cottages, Hillside, Beckingham LN5 0RQ

**Present:** Cllrs Phil Wells and Andy Brewer, Gill Green, Jane Wells

In attendance: Olav Holm – Johansen (Evolution Design)

1. **Chair's Introductory Remarks:** The Parish Council (PC) had welcomed the group's preferred layout with a shared entrance lobby incorporating a visibility panel and It was noted that children would need to be escorted by a responsible adult. However they had concerns about maintaining access to the land at the west side of the building. And asked the WG to consider this further. The Parish Clerk had been asked to seek legal opinion on rights of access to the adjoining neighbour's drive to enable essential work to be carried out. They had also agreed that the necessary improvements to make the main entrance wheel chair accessible should become part of the project and baby changing facilities should be incorporated if possible. The damp in the toilets should also be addressed together with the need for separate controls for heating. It had also been agreed that ED could continue to the next stage of the project subject to agreeing expected costs. The 2020 precept would include a contribution to the overall cost
2. **Apologies for absence:** None
3. **Minutes of meeting held on 19 Nov. 2019:** These were agreed with one amendment to minute 4 bullet point 5 which should say that extractor fans would require electricity supply and venting, rather than impinging on space
4. **Consideration to possible changes to layout to enable access to land at side of building:**  
Detailed discussion concluded:
  - It might be possible to install a door in one of the toilets by extending the building to the site boundary, but confirmation of the measurements of the space available was needed. ED subsequently confirmed after undertaking some on site measurements that there was insufficient space
  - One other option was to reconfigure the toilets, but this would intrude into the lobby area and possibly compromise the space required for the accessible toilet.
  - The reconfiguring of the large window in the bar area to incorporate a door to the outside remained another possibility and the cost implication would need to be considered by the PC, along with a review of the need for storage on site.
5. **Matters to be covered by the ED contract:** : ED gave a presentation explaining the extent of the services offered including:

- Checking whether planning consent was needed and if so dealing with the application, recognising that the village hall was within the village conservation area
- Ensuring the plans met current Building Regulations, including the number of toilets required in relation to occupancy levels.
- Drawing up detailed plans and building specifications covering in detail the exact requirements for each room/lobby. Finishes to be agreed through the WG and PC
- Advising on the tendering process to ensure that those tendering fully understood what was required and needed to be built into the tender, starting with a long list of five potential tenderers, whom would be interviewed then reducing to a minimum of 3 for tendering purposes.
- Building work would need to take account of the village fete in June as the hall provided the only public toilets in the village
- Managing and certifying stage payments as work progressed.

**6. Next steps:**

- I. Check the need for planning consent
- II. Informal consultation on minimum requirement for number of toilets.
- III. Informal discussion with WREN and other possible funders to ascertain in principle what could be funded.
- IV. ED to draw up a tender for the work required based on feedback from I to III above

**7. Date of next meeting: T.B.A following the next Parish Council meeting**

Jane Wells  
Secretary to the Working Group

3 December 2019