

## Beckingham Parish Council

### Draft Minutes of the Parish Council Meeting Wednesday 25<sup>th</sup> July 2018

**Present:** Cllrs L Tatton as Chair (LT), A Brewer (AB), P Wells (PW), R Gibbons (RG)

District Cllrs Sue Howe (SH) & Pat Woodman

Terry Brown/Parish Clerk

Graham Else (on behalf of VETO)

Minute	Action
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#### 18/62 Public Time

Graham Else reviewed the past events concerning the KNOT group's activities. He could foresee no further action by that group, now disbanded or any other group with a similar interest. Therefore, he asked that the remaining funds be taken into the Parish Council finances to be held and shown as a reserve for some future spending decision.

#### 18/63 Chairman's Announcements

None

#### 18/64 Apologies for absence

None

#### 18/65 Police Time

PCSO Sarah Lingard reported by email that she had received no reports of incidents for the Parish in the last month.

#### 18/66 District and County Councillor Time

Pat Woodman reported:

that there had been 4 by-elections recently for NKDC.

that the NK population (mid-July 2017) increased from 113,644 residents to 115,230 residents, seeing the East Midlands record the highest percentage growth of any English region.

that electoral registration has started within North Kesteven and is required to be completed by all households in the format of a Household Registration Form, either by post or on line.

That the next Cluster Group Meeting: Monday, 24.09.18: 7.30pm: Hammond Tower, Bassingham

Sue Howe reported:

*"The County Council matter regarding the Lincoln Proteins Animal Rendering Plant at Norton Disney has been put back and will now be debated by Lincs. County Council mid-September 2018. The Application has collected the highest number of responses ever received for a single Application*

*Residents are invited to comment (until 18.08.18) on the NK Gambling Policy which is reviewed three-yearly pertaining to guidelines and the issue of licences for businesses, casinos, bingo clubs, etc within the District.*

*Nominations are being accepted for Community Champions' recognition, be it in a category of individual nomination, business nomination or community nomination.*

*23-27th July Summer School of Performing Arts at the Terry O'Toole Theatre for 8-14-year-old children.*

*The Spires & Steeples Challenges takes place on 14th October and comprises of a 26-mile run/walk from Lincoln Castle to St Deny's Church, Sleaford passing by sites and landmarks of interest within North Kesteven.*

*The Chairman of District, Cllr Geoff Hazelwood, has opened the new Waste & Street Scene Depot at Scoley Court, Metherringham. The development also provides the District with seven additional business units of varying sizes for growing business enterprises. It also has installed a rain-water harvesting system whereby rainwater is collected and used to wash the District's fleet of refuse vehicles.*

*The Lost Village Festival returns to the Ward August Bank Holiday weekend (23-27th August [www.lostvillagefestival.com](http://www.lostvillagefestival.com)."*

**18/67 Members' Declarations of Interest.**

None

**18/68 Approval of the minutes of the meeting 2<sup>nd</sup> May 2018.**

These were approved unanimously and then signed by LT.

**18/69 Matters outstanding from previous meetings:**

**/1 to review Parish Council advice on a repayment to a disbanded Village organisation**

Councillors agreed that funds should continue to be held as a ring-fenced reserve pending a definite proposal appearing.

Also the meeting **RESOLVED** to agree to accept the transfer of the KNOT funds into then parish Council reserves and that the previous fundholders would be consulted on any future spending proposals for those funds.

**/2 to discuss progress on Village Hall insulation.**

PW reported on three quotes for the work that had been received and recommended the middle quote of £2402 + VAT.

The Council **RESOLVED** to accept the quote and for the work to be implemented immediately.

Further the Clerk is to write to thank reVOLT for their generous grant to the work.

Action Clerk

**/3 to review the site meeting with Rowan Smith Lincs Highways 9/7/18**

LT and AB reported on a very positive meeting and that as a consequence Lincs Highways are very aware of the serious nature of the problems faced by the Village with its roads and pathways.

The Clerk is to write to Rowan Smith to thank him for his involvement in both this and the recent A17 resurfacing.

Action Clerk

**18/70 Correspondence**

Noted

The Clerk is to reply to Mr R Milne

Action Clerk

**18/71 Planning**

None.

**18/72 Committees**

**Village Hall**

LT reviewed the number of bookings for the Village Hall and the disappointing number of late cancellations.

**Village fete:**

RG reported on a very successful event and suggested various ideas for the proceeds. A full review will appear in the forthcoming September Bugle.

The meeting **RESOLVED** to maintain the Fete Committee extant for future plans to take place in 2019.

**18/73 Matters for Discussion**

**/1 To review VAT recovery procedure (HMRC VAT 749)**

The Clerk reminded Councillors of the correct procedures to be adopted to be able to meet the documentation needs for VAT recovery.

**/2 To review Parish Council policies and procedure.**

A system of review proposed by the Clerk was approved.

**/3 To discuss and approve a revised Standing Orders policy**

The Clerk outlined recent NALC guidance on this for Parish Councils to remain compliant. The meeting then **RESOLVED** to adopt a new set of Standing Orders based on the latest NALC model.

Action Clerk

**/4 To discuss and approve GDPR policies**

The Clerk outlined LALC guidance to be compliant on this issue.

The meeting then **RESOLVED** to adopt policies for Subject Access, Record Retention, GDPR Compliance and Data Breach.

They also approved the required data mapping exercise and a revised Data Protection Policy.

Action Clerk

**/5 To approve the Poor Field hedge quote**

The quote was agreed in principle, but the meeting discussed the appropriate responsibility for payment. To be reviewed at the next meeting.

Action LT/AB

The Clerk was asked to write to Lincs Highways communicating the Council's concern of a property in Sleaford Road with an overgrown and obstructing hedge and requesting that it be cut back.

Action Clerk

**/7 To discuss (Councillor) training**

The Clerk reminded the Councillors of its relevance for the Local Council Award scheme. The Clerk to recirculate the latest LALC training opportunities for the Councillors' Consideration.

Action Clerk

**18/74 Finance**

The meeting **RESOLVED** to authorise a late payment of £100.67 to R Gibbons for safety repairs for the Village Fete.

The meeting then approved the payments and confirmed the reported bank balances at 11/7/2018.

**18/75 Date of next meeting**

Wednesday 26<sup>th</sup> September 2018.

The meeting closed at 9.05pm

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