

Beckingham Parish Council

Draft Minutes of the Parish Council Meeting Wednesday 2nd May 2018

Present: Cllr L Tatton (LT), Cllr A Brewer (AB), Cllr P Wells (PW), Cllr R Gibbons (RG)

Terry Brown/Parish Clerk

Minute	Action
18/42 Election of Chair	
PW proposed that LT be Chairman and RG seconded. LT was unanimously elected	
18/43 To receive the Chair's declaration of acceptance of office	
LT signed the Chair's declaration of acceptance of office	
18/44 Election of Vice Chair	
LT proposed that AB be Vice Chair and RG seconded. AB was unanimously elected	
18/45 To receive the Vice Chair's declaration of acceptance of office	
AB signed the Vice Chair's declaration of acceptance of office	
18/46 Apologies for absence	
District Cllr Pat Woodman MBE	
18/47 To receive declarations of interest and consider any requests for dispensations	
None	
18/48 To confirm appointment of representatives to Committees	
The Village Hall Management Committee confirmed as AB Chair, LT Treasurer, James Finch Secretary, Ben Scall as Village Hall Social Club representative, James Keane.	
The 2018 Village Fete Committee confirmed as Chairman Councillor Rob Gibbons with members Anne Gibbons, Cllr Andy Brewer, Scott Toomer and Rosemary Blakesley.	
18/49 Police Time	
No information received	
18/50 District and County Councillor Time	
None	
18/51 Approval of the minutes of the meeting held 28th March 2018	
The minutes of the meeting held 28 th March 2018 were approved and signed by the Chair	
18/52 To receive the Internal Auditor's report	
Noted. No adverse comments had been received	
18/53 To approve the Annual Governance Statement 2017/18(Annual Return Section 1)	
The meeting considered all eight elements of Annual Governance Statement 2017/18 and RESOLVED that the statement should be signed as correct. LT and the Clerk signed the statement.	
18/54 To approve the Accounting Statements 2017/18 (Annual Return Section 2)	
The meeting considered all eleven elements of Accounting Statement 2017/18 and RESOLVED that the statement should be signed as correct. LT and the Clerk signed the statement.	

18/55 Matters outstanding from previous meetings

/1 18/35 A correct procedure for the inclusion of late items to an agenda.

The Clerk presented a report on the on the treatment of late agenda items recommending that any meeting only be amended at a late stage (i.e. within the 3 days' notice required for a meeting) if the Chair of a meeting introduced an item of information only.

The meeting unanimously **RESOLVED** to accept this advice.

18/56 Correspondence:

Noted

18/57 Planning

18/0219/VARCON Beckingham House Sleaford Road Beckingham

Noted

18/58 Committees

Village Hall:

LT reported on progress that had been made in arranging for the scheduled roof repairs.

AB reported on progress that had been highlighted in the recent Risk Assessment. There are no fire alarms and the external contractor's review of the layout of fire extinguishers reported on the need for an additional one to be sited adjacent to the emergency exit. Also fire extinguishers are to be routinely examined on an annual basis in the future.

Play Park:

/1 To report on the source of reserved Play Park funds

The Clerk reported on his findings and that one of the two sums highlighted in the (now defunct) Play Park Committee minutes might have been reserved for a specific purpose but that the minutes were unclear.

The Meeting **RESOLVED** to take no action at present.

Village fete:

RG reported at length on the progress that the Fete Committee had made in the final stages of preparation.

The meeting agreed that the Fete Committee had worked very hard in putting together a very imaginative program for the day and PW proposed a vote of thanks to all Fete Committee members.

AB reported on progress made in preparing a RISK Assessment for the event.

RG reported that it was the Fete Committee's thinking that a similar event be arranged each year and that some initial ideas had been considered for June 2019.

18/59 Matters for Discussion

/1 To discuss the June edition of the Bugle

The meeting agreed several minor amendments and that distribution around the Villages would take place on Wednesday 23rd May

Action Clerk

/2 To discuss progress on the Local Council Award

Noted

/3 To discuss a change of domain name to www.beckinghamvillage.net

The Clerk reported on the reasons and advantages for a change of domain name and that the changeover would be gradual.

The meeting **RESOLVED** to move to a new domain name with the Clerk's email in future to be found at clerkpc@beckinghamvillage.net

/4 To discuss arrangements for the Annual Parish Meeting 30th May 2018

The arrangements for the Annual Parish Meeting were confirmed with the Village Hall Social Club to provide refreshments.

Action PW

/5 To discuss the installation of a suspended ceiling to the Village Hall

PW reported on quotes he had received for the installation of a suspended ceiling to the Village Hall. The meeting discussed the quotes and how it could be financed but they agreed that the idea seemed feasible. PW was to investigate further and report back at a future meeting.

Action PW

18/60 Finance

Payments were approved and Bank balances at 22/4/18 agreed as
Money Manager £5780.42
Current Account £9688.17

18/61 Date of Next Meeting Annual Parish Meeting Wednesday 30th May 2018

Date of next Parish Council Meeting Wednesday 25th July 2018

The meeting closed at 8.50pm