

Beckingham Village Hall Social Club – Constitution and Rules

Approved by the membership 22nd May 2017

1. Name and Address.

The name of the club shall be the Beckingham Village Hall Social Club hereinafter referred to as 'The Club'. 'The Club' premises shall be situated at The Village Hall, Chapel Street, Beckingham in the County of Lincolnshire, LN5 0RH, which shall be hired from the Beckingham Village Hall Management Committee when the license is being used.

2. Objects.

The Objects of 'The Club' are to promote friendship, entertainment and social activity for the benefit of its members and to provide a place where suitable refreshments, recreation and amenities are made available.

3. Constitution.

- a) 'The Club' is a members club established for the benefit of the residents of the Parish of Beckingham.
- b) 'The Club' premises shall be the Village Hall Beckingham in the County of Lincolnshire, including the outside "smoking area".
- c) Full membership of 'The Club' shall be open to all residents over the age of 18 who live in the Parish of Beckingham.
- d) Every member of 'The Club' shall, subject to these Rules for the time being in force, be entitled to use and enjoy in common with other members of 'The Club', 'The Club' premises and facilities therein, but shall not by his or her membership be under any financial liability except for payment of his or her annual subscription.

4. Admission of members.

- a) All Parish of Beckingham residents seeking membership must complete an application form containing details of their current address, email address and telephone number, which will form part of 'The Club' Register of members. For the purposes of data protection this information will not be divulged to third parties
- b) Other candidates for membership will require to be proposed and then seconded by two different members of 'The Club'.
- c) Details of all applications for membership shall be displayed on 'The Club' notice board for a period of at least seven days before their election as members. During this period any existing member who wishes to object to the acceptance of a new member must do so in writing to the Secretary. The letter shall be for the sole use of the management committee.

- d) There will also be a class of Family Membership for named children aged up to 18 years and who are resident in Beckingham Parish. They must be accompanied at all times within 'The Club' by a parent or guardian, who shall take responsibility for them.
- e) All Members shall be elected by the Management Committee. Until the candidate is elected as a member he or she shall not be entitled to any of the privileges of 'The Club'.
- f) Membership shall be deemed to commence on the receipt by the candidate of a membership card, which will not be issued until payment of his or her annual subscription to 'The Club'
- g) The Management Committee shall have the power to refuse to elect persons to the membership.

5. Management.

- a) The management of 'The Club' shall be entrusted to a Management Committee consisting of the Chair, Secretary, Treasurer and up to six other members of 'The Club' elected annually at the Annual General Meeting. All members of the Management Committee shall be eligible for re-election.
- b) The Management Committee shall meet not less than four times a year.
- c) All members are entitled to attend Management Committee meetings and 15 minutes will be set aside at the commencement of each meeting to allow members to raise matters. They will not however be allowed to speak during the formal business, unless with the express consent of the Chair or Vice Chair and secretary or treasurer plus one other member.
- d) The agenda for Management Committee meetings, along with all relevant information, shall be posted on the Beckingham Village website and 'The Club' notice board at least two days before the relevant Management Committee meeting.
- e) The quorum for a Management Committee meeting shall be not less than two elected officers, plus one other committee member.

6. Purchase and Supply of Alcohol.

- a) The purchase for 'The Club' and the supply by 'The Club' of alcohol shall be at the absolute discretion of the Bar Sub Committee consisting of not less than three members of the Management Committee including the Treasurer.
- b) The Bar Sub-Committee shall arrange for the purchase of alcohol on behalf of 'The Club' and for the supply thereof to members at prices that approximate to the normal retailing price prevailing in the district.
- c) The Bar Sub-Committee shall keep an account of all purchases and receipts and shall at every Annual General Meeting, present a record, report and financial statement for the preceding year.

- d) In the event of any member for any reason ceasing to be a member of the Management Committee he or she shall automatically cease to be a member of the Bar Sub-Committee and another member of the Management Committee shall be appointed in his or her place.
- e) The Bar Sub-Committee shall in no way be restricted in freedom of legal purchase.
- f) No arrangements are, or are intended to be, made for any person to receive at the expense of the club any commission, percentage or similar payment on, or with reference to, purchases of alcohol by the club.

7. Casual Vacancies

- a) The Management Committee shall have power at any time and from time to time to fill any casual vacancy among the Officers and the Management Committee.
- b) Any Officer or member of the Management Committee so appointed shall hold office only until the next following Annual General Meeting but shall then be eligible for re- election.

8. Subscriptions

- a) The annual subscription for members and family members shall be decided by the membership at the Annual General Meeting
- b) Annual subscriptions shall be due and payable by existing members on a date to be set at the Annual General Meeting.
- c) New members shall pay on application for membership or in the case of an application submitted six months after the due date, half the annual subscription shall be payable.
- d) The Secretary shall post a notice on 'The Club' notice board stating that the subscriptions are due.
- e) The Management Committee may terminate the membership of any person who fails to pay his or her subscription by the said date.

9. Guests

- a) Members may introduce guests to 'The Club' and there shall be kept at 'The Club' premises a visitors' book in which both the member and the guest shall sign
- b) The member introducing the guest must accompany him or her and shall be responsible for his or her guest strictly observing 'The Club' rules.
- c) No member can introduce more than two guests on one day and no guest may be introduced more than eight times in any one year.
- d) Guests may not purchase alcohol in 'The Club'.
- e) The Management Committee may suspend or terminate the membership of any member who, in the opinion of the Management Committee takes undue advantage of this privilege to the detriment of 'The Club'.

- f) No person whose membership has been previously terminated under the Rules of 'The Club' shall at any time be introduced as a Guest.

10. Application of Profit

No money or property of 'The Club' or any gain arising from Club activities shall be applied otherwise than for the benefit of 'The Club' as a whole or for the furtherance of the objects of 'The Club' in accordance with these Rules and statutory regulations.

11. Accounts

Full accounts of the financial affairs of 'The Club' duly audited by the Auditors of 'The Club' shall be made available to every member when notice convening the Annual General Meeting is given. .

12. General Meetings

- a) An Annual General Meeting of 'The Club' shall be held once in each year. The Annual General Meeting shall be no more than fourteen months after the previous Annual General Meeting.
- b) The business transacted at the Annual General Meeting shall include the presentation of the audited accounts, the election of Officers for a period of twelve months namely the, Chair, Vice Chair, Treasurer and Secretary, members of the Management Committee, and Bar sub-committee, and any other business, notice of which has been given to the Secretary in writing and posted by the Secretary on 'The Club' notice board.
- c) Extraordinary General Meetings may be called by the Secretary if summoned to do so in writing or by email, by no less than two thirds of the membership of 'The Club'. The Secretary shall give not less than two weeks' notice of such meeting to be displayed on 'The Club' notice board. Only the matters for which the meeting was called shall be voted on at such a meeting.

13. Voting

- a) At all meetings of 'The Club' each member shall have one vote.
- b) The Chair or Vice Chair shall preside at all meetings of 'The Club' but if neither he or she or another elected officer shall not be present the members present shall choose one of their number to chair the meeting.
- c) All decisions shall be on the basis of consensus, but when a vote is taken it will require a majority of two thirds of those present and eligible to vote, except where otherwise stated in the Constitution and Rules.

14. Conduct of Members

- a) The Management Committee shall have power to remove or suspend any member if it is considered they are acting in a manner likely to cause damage to equipment or property of 'The Club' or in a manner that is detrimental to the interests and reputation of 'The Club' or breaks any of the Rules of 'The Club'.
- b) Notice of termination shall be given in writing to the last known address of the member
- c) Any person whose membership is terminated shall immediately be excluded from 'The Club' premises and shall have no claim against 'The Club', the Management Committee, or any member thereof.
- d) Any member whose membership is terminated shall not re-apply for membership within twelve months of such termination.

15. Modification of Rules

- a) No alteration or addition to these Rules shall be made except by resolution carried by a majority of at least two thirds of the members present at a General Meeting, notice of which shall have contained particulars of the proposed alteration or addition.
- b) The Secretary shall as soon as possible and in any case within 28 days of the making of any such alteration or addition to these Rules give written notice of such alteration or addition to the Chief Officer of the Police and to the Licensing Officer at North Kesteven District Council.

16. Disputes

Any disputes arising out of or not covered by these rules shall be referred to the Management Committee whose decision shall be final.

17. Dissolution

- a) 'The Club' shall be dissolved upon a vote of not less than a three quarter majority of all voting members present at a Special General Meeting called by the Secretary in accordance with 'The Club' Rules.
- b) Upon dissolution any assets of 'The Club' remaining after the satisfaction in full of all debts incurred by 'The Club' prior to the dissolution shall be disposed of by the Management Committee.
- c) Any resulting surplus shall be passed to the Beckingham Village Hall Management Committee to be used in accordance with their objectives.